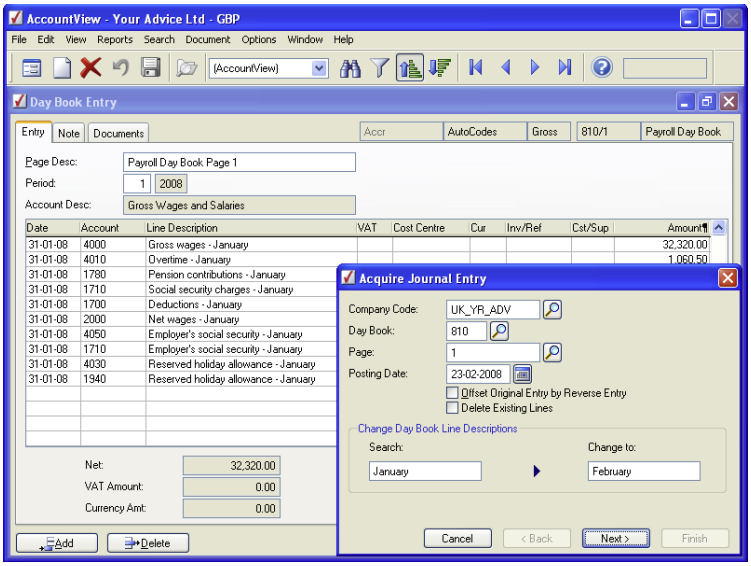
TEAM

RECURRING ENTRIES

Save time by using the *Recurring Entries* module so you only have to enter your periodically recurring entries once.



If you regularly have to make entries of the same type, you can use the *Recurring Entries* module to enter these just once and subsequently simply copy them. In addition, you can easily adjust the copied entries. For example, you can change the line descriptions of day book pages from "January" to "February" with a single click of the mouse.

FOR WHOM?

For everyone who wants to automatically copy previously created journal entries on a regular basis.

ADVANTAGES

- Considerable time saving because similar entries need to be made only once, and error-free copying of complex recurring entries.
- Optimum ease of use because you can create reverse entries for entire pages, enabling you to complete your month-end closure quickly and without errors.
- Additional confidence, thanks to the separate control window in which you can check the lines to be copied for the new transaction date, the changed descriptions and any reverse entries.

ONE-OFF ENTRY

Enter periodically recurring journal entries – such as monthly salaries or leasing costs – just once for rapid processing of your periodic entries.

FAST COPYING

Copy entire day book pages at one go, from any company, and modify them with ease if need be.

EASY MODIFICATION

The "search and replace" function makes it easy to change line descriptions of day book pages, for example in order to change "January" into "February" wherever it occurs.

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